

Pitney Bowes Rental Tax Invoice Sample

pitney bowes



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Jennifer Greene
Sparks Electric
123 Smith Street
Wellington 1234

1 Rental Tax Invoice

Invoice Date: 21 November 2022
Customer No: 0006123456
Invoice No. 2101234
Due Date: 21 December 2022

1. Invoice details are listed here.

2 Equipment Details

Contract No. N70512345Z
Location: 123 Smith Street
Serial Number: 12345
Description: DM400 inc 5kg scale & custom slogan
EMA - Silver

2. Equipment details of all items attached to the contract.

3 This Invoice

For the Month Commencing 17 January 2023

Period	Amount	GST	Total
Monthly Rental	108.00	16.20	124.20
Total			\$124.20

3. Charges relating to this invoice will be shown here.

4 Overdue Invoices

Invoice N.	Due Date	Amount	GST	Total
2101234	17/11/2022	108.00	16.20	124.20
2101122	17/12/2022	108.00	16.20	124.20
Late Charges* 0.00 0.00 0.00				

Total Overdue \$248.40
*Late charges commence from the day after your payment due date, calculated at the rate of two percent (2%) per month based on your daily balance.

Total Outstanding Balance (Including this invoice) \$372.60

The total outstanding balance on 4. the account, including this invoice and any unpaid invoices.

5

Paying your invoice

Direct Debit
Enables your payments to be processed automatically. Set up or update your account for direct debit on our website pitneybowes.com/nz/direct-debit

Electronic Funds Transfer
Bank Citibank
Account No. 31 2840-0042843-001
Please quote Invoice No(s) as reference.
Email your remittance to remittance.anz@pb.com
Credit Card
Make a one-time payment on our website pitneybowes.com/nz/ccpayment

Shop online for genuine inks and office supplies.

pitneybowesdirect.co.nz

5. Payment details specific to this invoice. Payment details can vary by bill type.